

## Summary Instructions for Comments at San Diego County Board of Supervisors May 5, 2021 Meeting

The Agenda for the Wednesday, May 5, 2021 BOS Meeting will be posted by the County by Wednesday, April 28, 2021. These instructions will NOT work until the Agenda is posted. The Agenda may be found at: https://www.sandiegocounty.gov/content/sdc/cob/bosa/

## **Call-In Your Comments**

If you'd like to speak to the Board during the meeting, please follow these steps to request to speak. You will have a 3 MINUTE TIME LIMIT.

**Step 1**: Fill out the <u>online Board of Supervisors tele-comments form</u> to request to speak during the meeting via teleconference. You will have to choose "Support" or "Oppose." These instructions will be updated once the Agenda is posted.

The form must be submitted before the meeting starts. After completing the form, you'll get instructions on how to call in to the meeting. *Please Note – These forms are not available until the Agenda Item has been posted.* 

Step 2: Watch or listen to the meeting. The meeting will start at 9am.

**Step 3:** When the Board of Supervisors begins to discuss the agenda item you want to comment on, call in to the conference line and turn off your TV or live stream. You'll continue to hear the Board meeting after calling in. *Please do not call until the item you want to speak about is being discussed. Make sure to press \*82 before calling if you have Caller ID blocked.* 

**Step 4:** When it is time for public comments on the item you want to speak about, Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. You may need to press \*6 on your phone to unmute yourself. Staff will then ask you to state your name and begin your comments.

Here's direct link to the <u>County's Instruction Page</u> (scroll down). https://www.sandiegocounty.gov/content/sdc/cob/bosa.html#comment